

Shortcuts & Tips

Exports

- Can do several different Exports at one time
- Up to 4 at a time
- Export to the Web
 - On File Setting, change to sRGB

Adjustment Brush

- Can use Auto Mask
- Allows the user to paint a specific area
 - However, you need to paint slowly as to not paint over the main subject
 - Hint:
 - Turn off Auto Mask
 - use a large brush to paint up to the subject,
 - Then Turn on Auto Mask
 - Reduce the size of the brush to paint around the subject
 - Keep the “+” inside the brush circle off the main subject

Speed up Preview Photos

- Go to Edit -> Catalog Setting -> File Handling
- Select **Auto**
- Select **Medium**

LR Not Working Correctly

- Quit LR
- Find the LR icon on the Desktop
- Press Shift / Alt / Ctrl
- Open LR
 - Dialog Box will open
 - Reset LR Preferences
 - Reset
- If that does not work
 - **Uninstall LR**
 - **Go to the Adobe Cloud Screen**
 - Go to LR and under Utilities – select Uninstall

- Do it this way so you will not mess up the Adobe Cloud features

Workflow

- To make LR work faster
 - Go into Preferences ->Edit ->Catalog Settings ->Metadata
 - Turn off Auto write changes to XMP
 - Go into Preferences -> General -> File Handling
 - Increase GB to 10 (found lower left hand side under Camera Raw Cache Setting (Maximum Size)
 - Go into Preferences -> Performance
 - Under Camera Raw, select Graphics Processor

Importing

- Use Standard Mode
- Add all Presets at one time
- Called Bob Import Pre-Set
- At the bottom of the Import Screen
 - Select Bob's Import Presets
 - Can add as many Pre-Sets wanted to Bob's Import Preset

Pre-Sets

- Create one that makes your Raw file look like a Jpg file
 - Go to Develop Mode
 - Go to Camera Calibrations
 - Select Camera Landscape
 - Then go to the Pre-Sets Panel (left side)
 - Click on the plus sign :+”
 - Pre-Set Dialog Box
 - Name it (Jpg Look)
 - Check Process Version & Calibration
- On **Import**
 - Can add additional Pre-Sets besides the Metadata
- Create an Export Preset
 - Set up the Export dialog box the way wanted
 - Or
 - Go to File->Export with Previous
- Downloading a Preset and Installing it
 - Go to the Develop Mode
 - User Preset (left panel)
 - Select Import

- Find and click on the Preset to import
- It will auto adjust the photo as it loads

Speeding Up LR

- If your Catalog is Large
- Optimize it
 - File -> Optimize Catalog
 - Be sure that you have at least 20 meg left on your HD
- Add more Ram
 - LR needs a minimum of 2 GB
 - Try to increase it to 8 GB

Spot Removal Tool

- If you have more than 10 to 15 spots, use PS (much faster)
- Also, this tool will slow the performance of LR down
- Using LR
 - Turn on Navigator
 - Select 1:1
 - Click on the upper left hand corner
 - Then use the Page Down key to move down the entire photo
 - When you find a spot, use the Spot Removal Tool
 - Want the brush slightly bigger than the spot
 - Use the “[]” to increase or decrease the brush size
- Remove circles from the screen
 - Will not remove the corrections
 - Draw a box around the circles
 - Then just let go

Catalog

- Best to work with just one Catalog
- That way, you will have access to all your photos
- Can no access Photos from another Catalog
- Tip: Press the ALT Key when starting LR
 - This will give a list of recent catalogs

Keyboard Short Cuts Major ones

- G for Grill
- D for Develop
- R for Crop Tool
 - Press CTRL will take you to the Straighten Tool

- Press “x” to flip the crop
- Develop Mode – press Shift Key and double click on any of the sliders and it will auto correct (sort of like the Auto button, but it only does one slider at a time)
- Press Ctrl “+” to enlarge photo
- Press Ctrl “-“ to reduce the size
- Space Bar will enlarge to photo
 - This size will depend on what you selected under Navigator Panel (left side)
- The letter “Z” will take you to 100%
- To see a Before and After press the “\” key
 - Press “Y’ to see side by side
- K for Adjustment Brush
 - Double click on Effect’s to return all sliders to zero
- M for Email
 - Select a photo to email, press M and the photo will auto format for email
- Hide specific Modules – Ex. Books
 - On the very top where Library, Develop, etc are located
 - Right Click and select the Modules to hide or Unhide
 - This also will work for the Left Side
 - Right Click and select the Modules to hide or Unhide
 - Ex. Publish

Panels

- Use Solo Mode on both sides of LR
 - This Mode will allow you to see only one set of Panels at a time
 - Only one panel open at a time
 - This will save time in that you don’t have to keep scrolling to find what you want
 - To turn on Solo Mode
 - Ex. in Develop Mode
 - Right Click
 - Select Solo Mode
- Shift Tab will close all panels and only let you see the Photo

Keywording

- Add general Keywords in before you Import
- Only add in additional Keywords if you think you will need them in the future

Collections

- Target Collection
 - Create a Collection
 - At the bottom, turn on Target Collection
 - Then when you see a photo wanted for Target Collection, just press the letter “b”
 - **B** is for Bounce
 -
- **Organizing**
 - Based on Collection Sets
 - Create a Collection Set
 - Then create subsets under the Collection Set
 - Ex.
 - Go to Collections and create a Collection set called Smith Wedding
 - Create another Collection Set called Before and place it inside the Smith Wedding Collection Set
 - Creating another Collection set under Smith Wedding called Wedding
 - Create another called Reception
 - Etc.
 - Then under Smith Wedding
 - Go through and mark (P) the ones I want for Before
 - Do the same for Before, Wedding and Reception
 - Once that is done
 - Go back to Before Collection
 - Press U to turn off Picks
 - Go through the Photos again
 - Select the Keepers with “P” again
 - Create a new Collection and call it Keepers
 - Do that for the other two areas

Editing Images Quickly

- Once loaded
- Flag the Images wanted
 - Be sure Auto Advanced is turned on
 - Photo Menu -> Auto Advance
 - If you skip a photo (do nothing to the photo – You will need to use the arrow keys to go to the next photo

- Press “x” to reject
- Once all flagged
 - Create a Collection
 - Now you will only work from this Collection

Develop Mode

- Adjusting sliders back to Zero
 - Double click on the (nub) of the slider
- If you are working with the Adjustment Brush
 - Double Click on “Effect” and all Slider’s will go back to zero
 - If you hit Reset – you will lose everything you have already done
 - Ex. Cropping
- Do Lens Correction and Noise Removal Last (editing)
 - This will slow the process down on the photo

Previous Button

- Used in the Develop Mode
 - Work up an image
 - Go to next image
 - If the same changes are to be made
 - Press the Previous Button (bottom of Develop Panel)
 - Only works on Previous image
 - However (work around)
 - Go back to last image worked on and highlight it
 - Then go to the next image to be worked on (Film Strip)
 - Press Previous Button

Lens Correction Panel

- Manual is where you will get the Transforming Panel

Cropping

- R for Crop Tool
 - Press CTRL will take you to the Straighten Tool
 - Press “x” to flip the crop
 - Press “O” and the various grid patterns will appear
 - This will allow you to cycle through the various patterns

Clouds

- To bring them out more
- Bring down the Highlights
- Maybe drop the Exposure
- Click on Shadows
- Add some Blue
 - Go to the HSL Panel
 - Select Luminance
 - Pull the blues down
 - Work on the whites
 - Maybe sharpen a little

Photos to be printed by MPIX

- Need to go through the process as if I was going to print it myself
- End up with Color -> sRGB

Perfectly Clear add on to LR

- To edit in Perfectly Clear
- Photo Menu -> Edit In -> Perfectly Clear
- Open a Copy
 - Works great on Portraits
 - Click on Beautify
 - Work with the Adjustment Panels

Moving LR files from one computer to another

- Use a Thumb Drive
- Photos to be moved must be in a Collection
- Click on the Collection wanted
 - Go to File -> Export as Catalog
 - Give Name and place to Export To: (Desktop or USB)
 - Be sure that “**Export Negative File**” is checked
 - Click Save
- Then if it copied to Desktop, copy to Thumb Drive
- Put the Thumb Drive in the 2nd Computer
 - Open LR
 - Go to File -> Import From Another Catalog
 - This will open a dialog box
 - On Left Side
 - Select copy to a New Location
 - Select PhotoDrive E

- Give it a Name and press Import
- This will add it in as a separate Collection

Adjustment Brush

Paint with Color

- Under Develop select Adjustment Brush
 - Go down and select Color (in a box marked with an “X”)
 - An eyedropper will appear
 - With the Holding the left Mouse key down - move the eyedropper out of color box
 - From there you can select a color from anywhere on the photo
 - Select the color wanted
 - Move the eyedropper to where you want to paste the color and apply it
- To Reset
 - Double click on the Color Box

Presets

- Next to the word “Effect”
 - A Preset maybe there
 - Click on the Up and Down arrows
 - This will show you all your Presets

Noise (shooting a very high ISO)

- Shadow areas is where the Noise will show up the most
 - Better to Over Expose a Photo – less shadows
 - This will make it easier to control the Noise
- Under the Develop Mode -> Detail
 - Two different types of Noises
 - Actual Noise
 - Color Noise
 - Do this first

HDR

- For LR, it is best to only have two photos
 - One shot two stops down
 - One shot two stops up
 - It will merge them better together
 - Go to Photo-> Photo Merge-> HDR