

Lightroom

Moving Files

- If photos are in LR – only move the photos within LR or you will get a missing file problem
 - Right Click on Folder
 - Select missing Folder
 - Select Drive and Folder where listed
 - If you do not know where the missing file(s) are
 - Look in LR (left side) and find Folder
 - Right Click on Drive and go to Parent Folder
 - Dray folder to where you want it (select Move in Dialog Box)

- Same goes for a Folder (directory)
 - If you move a Folder to another directory or sub-directory
 - There is NO un-do feature
 - If you need to restore the Folder to a previous spot, just move the Folder back to its original position.

- **The key is to NOT move Folder outside of LR, if the Folder has already been Imported into LR**