## **Missing Folder (files)**

- If you get a question mark (?) next to a folder name (left panel), it means that LR was managing the folder, but it can not find it now
  - This could be because:
    - Folder was moved outside of LR
    - Folder was re-named outside of LR
    - It was deleted
- To Find the Folder
  - Right click on the Folder
  - Select Find Missing Folder
  - Then navigate to where the folder is supposed to be located
  - Find the Folder and highlight it
  - Select CHOOSE at bottom of dialog box

## **Re-Name a Folder**

- Do it in LR
- Go to Folder
- Right Click
- Select Re-Name
- Give the Folder a new name